



Junior Club Membership Form (New Members)

www.westbergholtcc.co.uk

We are very pleased to welcome you to West Bergholt Cricket Club.

To ensure that we have the correct contact details for you, please insert the information requested below and **return this form to the club secretary** via the team coaches and/or Colt Officer. If you are under 16 please also ask you parents or guardian to sign this form before it is returned. Where possible **PLEASE USE BLOCK CAPITALS.**

We will also use this information to ensure that you are kept informed about club events.

Personal Details

Name	<input type="text"/>	Date of Birth	<input type="text"/> / <input type="text"/> / <input type="text"/>
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>	Home Tel No.	<input type="text"/>
Address	<input type="text"/> <input type="text"/> <input type="text"/>	Mobile Tel No.	<input type="text"/>
Postcode	<input type="text"/>	Email	<input type="text"/>

Emergency Contact Details

Please insert the information below to indicate the persons who should be contacted in the event of an incident/accident

	Emergency Contact Person 1	Emergency Contact Person 2
Name	<input type="text"/>	<input type="text"/>
Relationship	<input type="text"/>	<input type="text"/>
Home Tel	<input type="text"/>	<input type="text"/>
Work Tel	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>

Sport Equity Policy

Whilst it is not compulsory that this section is completed, the following paragraph explains why it is important

Sport can and does play a major role in promoting inclusion of all groups in society. However, inequalities have traditionally existed within sport, particularly in relation to gender, race and disability. Sport England is committed to promoting and developing sports equity, which is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. By monitoring the profile of young people in sports clubs, Sport England can identify any issues relating to under-representation of different groups and can together develop strategies to ensure everyone has an opportunity in the future development of sport.

Ethnicity

In order to help the club monitor its membership please will you tick one of the following boxes to identify your ethnic group/origin.

Choose one section from A to E and then tick the appropriate box

A White

British Irish Any other White background (please specify): _____

B Mixed

White and Black African White and Asian White and Black Caribbean
 Any other mixed background (please specify): _____

C Asian or Asian British

Indian Pakistani Bangladeshi
 Any other Asian background (please specify): _____

D Black or Black British

Caribbean African Any other Black background (please specify): _____

E Chinese or other ethnic group

Chinese Any other (please specify): _____

Disability

The Disability Discrimination Act 1995 defines a disabled person as anyone with 'a physical or mental impairment, which has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities'.

Do you consider yourself to have a disability? Yes No

If yes, what is the nature of your disability?

Visual impairment Hearing impairment Physical disability
 Learning disability Multiple disability Other (please specify): _____

Sporting Information

Have you played cricket before? Yes No

If yes, where have you played the sport?

Primary school Secondary school Local authority coaching session(s)
 Club County Other (please specify): _____

Medical Information

Please detail below any important medical information that our coaches/colts officer should be aware of (e.g. epilepsy, asthma, diabetes, etc.):

Insurance and Safety

The club has Public Liability Insurance but should you sustain an injury whilst playing for or at the club, this is at your own risk. You may of course take out your own policy for personal injury or loss.

Cricket is not generally a dangerous game, but parents/carers will appreciate that the use of a hard ball can create the possibility of injury. It is club policy to comply with ECB directives regarding the playing & coaching of cricket. ECB safety guidance recommends that helmets with a faceguard should be worn when batting against a hard cricket ball in matches and practice sessions, and encourages players to regard this as a normal item of protective equipment when batting, together with pads, gloves and for boys, an abdominal protector (box). It is recommended that wicket keepers should wear a helmet with a faceguard when standing up to the stumps. The guidance applies to all players up to the age of 18. Every precaution will be taken to ensure that accidents will not happen, but coaches and supporting personnel cannot be held responsible for any loss, damage or injury suffered by any child.

Wearing of Cricket Helmets:

I will provide him/her with a helmet. (The club has a limited number of helmets in the equipment bag)

Yes No

Permission for the Use of Photographs and Recorded Images

Please note that this part of the form needs to be signed by the Young Player (if aged between 12 and 18) as well as by the Parent or Legal Guardian of the Young Player.

West Bergholt Cricket Club recognises the need to ensure the welfare and safety of all Young People in Cricket. As part of this commitment we will not permit photographs, video images or other images of Young People to be taken or used without the consent of the Parent/Guardian and the Young Player. West Bergholt Cricket Club follows the guidance issued in 'Safe Hands – Welfare of Young People in Cricket' on the use of images of Young People which is available at <http://www.ecb.co.uk/safehands>. West Bergholt Cricket Club will take steps to ensure that these images are used solely for the purpose they are intended, which is the promotion and celebration of cricketing activities.

If photographs e.g. team or action shots, are submitted to the Press or published on [westbergholtcc .co.uk](http://westbergholtcc.co.uk) website or in our handbook individuals will not ordinarily be identified. Where a child or young person is identified it will only be with the explicit consent of parents.

Please note: West Bergholt Cricket Club understands that there are circumstances under which a parent would not wish their child to be photographed. Whilst West Bergholt Cricket Club will do all that it can to ensure the safety of children during photographed events, it is the responsibility of the parent concerned to ensure that if their child is not to be photographed and partakes in an activity and is by the nature of the activity inadvertently photographed or filmed, West Bergholt Cricket Club cannot be held responsible.

To be completed by the Young Player (if 12 years or older) – please strike out the words which you do not agree to.

I **Consent / Do Not Consent** to West Bergholt Cricket Club photographing or videoing my involvement in cricket under the above terms and conditions.

To be completed by the parent or carer – please strike out the words which you do not agree to.

I **Consent / Do Not Consent** to West Bergholt Cricket Club Photographing or videoing (name of junior) under the stated rules and conditions, and I confirm I have legal parental responsibility for this child and am entitled to give this consent. I also confirm that there are no restrictions related to taking photographs, provided they are used appropriately

Signed Print Name Date

I understand that if I do not permit my child to be photographed or videoed then it is my responsibility to ensure that this is complied with.

Club Changing Policy

All parents must be aware that there are circumstances under which players under the age of 16 may find themselves changing clothes in the presence of persons over 18 years. The club requests that all parents/guardians understand that:

- As a principle, young players playing in Colts teams do not share dressing rooms with adults
- Young players uncomfortable with changing or showering with adults are under no obligation to do so and are advised to change and shower at home
- Young players when playing in adult teams will share dressing rooms with adults. It is the responsibility of the parent/guardian concerned to ensure that their child does not enter changing facilities at any time if consent is not given.

To be completed by the parent or carer – please tick the boxes that you agree to.

If this young player participates in adult cricket **he/she will:**

Change at home Change at the club Can only change under supervision

Signed Print Name Date

Open Age Participation

Any player in the Under 13 age group and younger must have explicit written consent from a parent or guardian before participating in open age group cricket. Clubs must ensure that their player registration procedures ensure that consent is obtained prior to play. The guidelines are laid down in the ECB Safe Hands – Crickets Policy for Safeguarding Children and include requirements for child safety and development considerations. All clubs must recognise that they have a duty of care towards all young players who are representing the club. This duty of care also extends to Leagues that allow the participation of young players in adult teams in their League. The duty of care should be interpreted in two ways:

- Not to place a young player in a position that involves an unreasonable risk to that young player, taking account of the circumstances of the match and the relative skills of the player.
- Not to create a situation that places members of the opposing side in a position whereby they cannot play cricket as they would normally do against adult players.

To be completed by the parent or carer – please strike out the words which you do not agree to.

I fully **Consent / Do Not Consent** and agree to

(name of junior) playing open age Bergholt Cricket Club.

Signed Print Name Date

Transport to Matches and Practice Sessions

West Bergholt Cricket Club's policy is that parents or other responsible adults are responsible for transporting players to and from all matches and practice sessions and therefore the Club will not be registering Private Vehicles for the transportation of individuals in connection with any fixtures or practice sessions arranged by the Club. The implementation of this policy is not intended to exclude any player from participation and parents or guardians should contact the Club Welfare Officer if they have any problems with the transportation of players to matches or practice sessions.

Is your child allowed to make his/her own way home from nets or games?

Yes No

Apart from yourself, is anyone else authorised to collect your child from nets or games? If so, who?

Do you understand and accept the club's policy on transportation?

Yes No

Signed Print Name Date

Annual Subscription and Match Fees

Payment for annual subscription is due at the start of the season. All subscriptions must be made in full and by no later than the first match of the season. Please tick appropriate membership box:

<input type="checkbox"/>	Junior and Student £25	<input type="checkbox"/>	Senior £50	<input type="checkbox"/>	Scaled family structure*
<input type="checkbox"/>	Kwik Cricket £25	<input type="checkbox"/>	Evening League/Indoor membership £20	<input type="checkbox"/>	Winter membership £10

Payment attached? Yes No

* Family Membership structure = Full subscription for oldest family member while each other family member pays £5 less than the previous one. E.g. Senior pays £35, Junior 1 pays £20, Junior 2 pays £15 and so on. This must include at least one Junior/student.

Match fees are required for every game played and must be paid prior to play. Nominally Senior £10 and Junior £5 per game.

Parent/Carer Consent

I confirm that I have legal responsibility for this young person and am entitled to give this consent. By returning this completed form, I agree to my son/daughter/child in my care taking part in the activities of the club. I also understand that we will abide by the clubs Codes of Conduct at all times.

I understand that I will be kept informed of these activities – for example timing and transport details. I also appreciate that it is important to keep the team organisers informed of any occasions when the child will not be available to play and every effort will be made to meet any commitment to attend when selected to play.

I confirm, to the best of my knowledge, that my son/daughter/child in my care does not suffer from any medical condition other than those declared above. I understand that in the event of injury or illness when he/she is with the club, away from direct parental/carers control and direction, all reasonable steps will be taken to contact me and to deal with that injury or illness appropriately. **I Consent / Do Not Consent** to my child receiving medical treatment which a qualified medical practitioner may find necessary.

Name of parent/carers

Signature of parent/carers

Date / /

West Bergholt Cricket Club is run by dedicated volunteers who give up their spare time so that your child can enjoy playing cricket. The club provides the facilities and equipment, along with qualified ECB Coaches. All other help and assistance, however, has to come from volunteers. Please look at the list below and tick any activity you may be able to help with. If there is any other way in which you could help please let the Club Secretary or Colts Co-ordinator know. Please note that this could be subject to a CRB check.

<input type="checkbox"/>	First Aid	<input type="checkbox"/>	Scoring	<input type="checkbox"/>	Umpiring	<input type="checkbox"/>	Interested in playing
<input type="checkbox"/>	Building maintenance	<input type="checkbox"/>	Ground maintenance	<input type="checkbox"/>	Fundraising		
<input type="checkbox"/>	Managing a team	<input type="checkbox"/>	Coaching	<input type="checkbox"/>	Publicity		

This information will be shared with Captains of all teams, to allow all available players to take part in matches. It will be held on a database compiled by the club secretary. Contact details will be verified by e-mail once initial registration has been completed. It will not be shared with anyone else. If you have any questions in relation to this please contact the club secretary.

West Bergholt Cricket Club Membership Form (Junior) 2018
Privacy Notice

Under new laws coming into effect in May 2018, we need to provide you with certain details concerning how your personal data will be used and protected.

West Bergholt Cricket Club take the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection, what your rights are.

Names of data controller	West Bergholt Cricket Club: Owen Jones: owenmbjones@gmail.com
Categories of personal data we collect	<ul style="list-style-type: none"> • Name and date of birth • Contact details • Medical/specific requirements information • Disability information • Emergency contact details • Sporting experience information • Video/Photography agreement • Participation agreement
Our sources of the personal data	<p>We obtain personal data from:</p> <ul style="list-style-type: none"> • The parent/legal guardian registering a child to join the club • Club coaches and junior co-ordinator • Medical practitioners • Play cricket database
Automated decisions we may take	None
Purposes for which we process personal data	<p>The club will process the personal data for:</p> <ul style="list-style-type: none"> • Administering bookings and attendance at sessions • Dealing with medical needs/specific requirements • Supporting the delivery of cricket sessions • For training and competition entry Reporting of participation and any incidents and of figures and trends (including equality and inclusion information) • For quality and improvement monitoring • For advising you of upcoming West Bergholt Cricket Club training sessions and fundraising events.
Who we will disclose your personal data to	<ul style="list-style-type: none"> • Leagues • The ECB • Coaches and junior co-ordinators for administrating training sessions • Volunteers who work at cricket clubs/venues to support the delivery of sessions. • The County Cricket Board that supports the local Cricket Club whose programmes you have registered for
Legal basis for processing your personal data	<p>The legal basis for the collection and processing of your personal data is:</p> <ul style="list-style-type: none"> • for administration and programme delivery: that it is necessary to fulfil the contract that you are going to enter into or have entered into with us

	<ul style="list-style-type: none"> • for dealing with medical needs: that you have given your explicit consent or in the child's vital interests. • in all other cases: that it is necessary for our legitimate interests which are to build a programme to encourage participation in cricket and does not prejudice or harm rights and freedoms of parents / guardians or the children that join the programme.
Your right to withdraw consent	Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.
Location of your personal data	The Club will keep your personal data within the European Economic Area.
How long we will keep your personal data for	<p>We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with West Bergholt Cricket Club as a member.</p> <p>2 years after you cease to be a member of West Bergholt Cricket Club or play an active part in West Bergholt Cricket Club, we shall delete your data.</p>
Your rights in respect of your personal data	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
Our contact details	<p>mail. West Bergholt Cricket Club Colts C/O J Wilkinson 5 Lexden Road West Bergholt CO6 3BT</p> <p>email. jowilkinsonsemail@gmail.com</p> <p>phone. 07766110171</p> <p>website. www.westbergholtcc.co.uk</p>
Complaints	If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the named person at the club. You can also contact the Information Commissioner's Office.